

Position Description: Youth Director (version 6-30-23)

Language Requirements: The Youth Director must be an excellent teacher of youth (6th grade through college) in English and able to teach and train adult volunteers and parents in English. It would also be desirable, but not required, for the Youth Director to have cross-cultural training and experience and to speak Mandarin, Cantonese or both.

Status: This is a non-exempt hourly position.

Schedule: To be determined: This will be either a full-time position or a part-time position depending on the interests and abilities of the Youth Director.

Remuneration: \$27-\$30/hour

Supervisor: Lead Pastor or Lead Pastor's delegate

The purpose of the Youth Director is to help develop youth to become followers of Christ who love God and love others. The Youth Director will be a shepherd to the youth ministries, from 6th grade through college, by overseeing, leading and equipping. The Youth Director will minister to and develop relationships with the parents who speak English and to all of the youth.

Goals: Grow the middle school, high school and college ministries so that the average attendance at each is over 20. Part of the growth is through evangelism efforts that have resulted in at least 2 new Christians in each of the 3 ministries each year.

Major Duties and Responsibilities include:

- **Oversee**—provide and care for the youth ministry including the youth, volunteer staff and parents by creating a sense of community among these groups. Communicate in person, by phone, text, email, all-church communications, flyers, social media, videos and Zoom.
- **Lead**—facilitate the development of vision and goals for the ministry in alignment with the church's goals. Lead by example. Develop, coordinate, plan and execute plans for education, training and events for both youth and parents.
- **Supervise**—One or two interns (when applicable) and volunteer staff.
- **Equip**—Identify, equip, supervise and support interns and volunteer staff. Provide for recruitment and training of volunteer staff. Train and equip parents.
- **Administrative Duties**—manage the budget and expenses of the department. Provide monthly reports as required by the Lead Pastor.

Requirements:

- Committed follower of Jesus
- Passionate love of Jesus Christ and of people
- Committed to the Bible as God's authoritative, written revelation.
- Committed to evangelism and discipleship of children and parents.
- Bachelor's degree
- Experience in youth ministry,
- Proficient in email, word processing, Zoom, and social media.